



January 9, 2018

Faculty, Researchers, Research Administrators and Students

Elizabeth Rivera, DVM
 IACUC Chairperson



MEETING CALENDAR OF THE INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC) – SECOND SEMESTER 2017-18.

Enclosed please find the meeting calendar for the Institutional Animal Care and Use Committee (IACUC) and the deadlines for the submission of documents to be considered in each meeting. You must submit 3 copies of all documents direct to IACUC Office at **Escuela Profesionales de la Salud (EPS) office 200** and an electronic copy. Remember to convert all signed documents or pages to PDF format before submitting the electronic copy.

Included are also the deadline dates for the submission of documents to the Attending Veterinarian. The Veterinarian must review the documents for corrections and/or recommendations before they are submitted to the IACUC. We encourage you that, before submitting the final document, contact the IACUC office for a pre-review.

All protocols must be renewed annually. *To avoid a lapse in approval, the renewal form and all the required documentation must be received in the office no less than **two (2) months** before the expiration date.* Please check the deadline dates for the review of the proposals so that you may plan when you wish your protocol to be evaluated. Remember that you may not conduct any procedures or begin working in any research project involving animals until you have received final approval for the protocol.

| Meeting Date* | Deadline to Submit Documents to the Attending Veterinarian | Deadline to Submit Documents to IACUC Office |
|-------------------|--|--|
| January 26, 2018 | January 12, 2018 | January 19, 2018 |
| February 23, 2018 | February 2, 2018 | February 9, 2018 |
| March 22, 2018 | March 2, 2018 | March 9, 2018 |
| April 27, 2018 | April 6, 2018 | April 13, 2018 |
| May 25, 2018 | May 4, 2018 | May 11, 2018 |
| June 15, 2018 | May 24, 2018 | June 1, 2018 |

* The dates mentioned above are subject to change. We recommend you confirm with the IACUC's Secretary; Carmen Enid Ramos at (787) 282-0031 or by email carmen.ramos8@upr.edu.

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